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§ 1 OBJECTIVE OF THE SITE RULES

The Site Rules are signed to ensure safety and general Order on the Bildungscampus premises.

§ 2 SCOPE OF APPLICATION

See Part 2 of the Bildungscampus Site Rules:
"Scope of application including site plan"

§3 POWER TO ENFORCE SITE RULES

1. The management of Schwarz Campus Service GmbH & Co. KG (SCS) is responsible for ensuring general order on the "Bildungscampus Dieter Schwarz Stiftung" premises.
2. The Bildungscampus Operations Management is responsible for monitoring, and ensuring adherence to, the statutory duties as operator, also in its capacity as the body with the power to enforce the Site Rules. It is responsible for:
 - ensuring due and proper operation
 - organizing any inspections required by law
 - repairing faults and performing maintenance work
 - to preserve functionality
 - ensuring public safety outside of the leased space
3. A security contractor has also been engaged to monitor security.
4. Other bodies with the power to enforce the Site Rules are:
 - Appointees with the power to enforce the Site Rules from the training establishments DHBW, DHBW CAS, HHN, Fraunhofer, TUM, Phorms, 42HN, aim, EAH, ETH, IZB, Arkadia, Campus Founders, FSTI, StwHD, Voltino
 - Caretakers of training establishments (DHBW, DHBW CAS, HHN and Phorms)
 - Teaching staff within the scope of their teaching sessions

- Other responsible individuals appointed in connection with events on the Bildungscampus premises

§ 4 PERMANENT BODIES WITH THE POWER

See Part 1 of the Bildungscampus Site Rules: "Officers / Alert List"

§ 5 ACCESS RIGHTS

The entire outdoor area of the Campus premises, the canteen in U building, the Campus Garden in A building, as well as the cafeteria in M building, are open to the public. Access to all other buildings is only, however, permitted for employees working in these buildings, enrolled students, teaching staff and event participants, as well as suppliers.

§ 6 OPENING HOURS

See Part 6 of the Bildungscampus Site Rules: "Opening Hours"

§ 7 ACTIVITIES REQUIRING AUTHORIZATION

The following activities require authorization in the scope of application: Authorizations for items 1 to 6 (item 7 granted only by SCS) are granted by the individual bodies with the power to enforce the Site Rules pursuant to §4 § 3.

1. Distributing pamphlets, brochures and handouts
2. Displaying posters and notices in public areas
3. Setting up information stands and stalls selling goods (any other activity involving selling or distributing goods or collecting orders)
4. Conducting surveys, making collections and conducting elections, unless these activities are for research or teaching purposes
5. Live music, performances, events and demonstrations

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6. Taking animals on to the premises – excluding dogs for the blind and for therapy
 - Individuals must furnish proof showing that the animals need to be brought on to the premises
 - Individuals must furnish proof of pet owners' liability insurance
 - The consent of all individuals who are directly affected (course participants, employees, etc.) with regard to allergies / phobias must be obtained
 - The place where the animal is to be kept must be specified (office / lecture hall)
7. Commercial photography, filming and television broadcasting ("Application for a photographer's and filming permit")
8. The general use of drones on the premises is only permitted with the written approval of SCS
9. The use of gas, electric or charcoal barbecues anywhere on the outdoor areas of the campus (Exceptions only after written approval by SCS-FM & their fire protection officer)

§ 8 PROHIBITED ACTIVITIES

All activities that could pose a risk to safety and general order in the scope of application are prohibited.

In particular, the following activities are prohibited:

1. Blocking rescue and escape routes, as well as fire brigade access routes
2. Entering technical service rooms (heating, air conditioning, ventilation service rooms; electrical service rooms)
3. Bringing weapons, flammable or explosive substances on to the premises. The term "weapons" refers, in particular, to all guns and firearms, blunt or sharp weapons, as well as flick knives, gravity knives, push knives and butterfly knives. The definitions of the German Weapons Act (Waffengesetz – WaffG), Annex 1 apply accordingly.
4. Dealing in, and consuming, drugs and narcotics

5. Consuming alcohol (except at approved events and in connection with projects to the extent that is necessary in the context of study, teaching and gastronomy)
6. Smoking inside the buildings (only outside in the designated smoking areas)
7. The possession of cannabis is regulated by the Cannabis Act (CanG). The public ban on cannabis use is regulated by the Bubatz card for schools and other institutions and persons
8. Begging and harassing people
9. Parking motor vehicles, motorbikes, bicycles or other vehicles outside of the designated areas
10. The use of motorized two-wheeled vehicles, roller skates, inline skates, kickboards, skateboards, etc.
11. Spraying, painting, writing on, soiling, damaging or misusing surfaces, ceilings, walls and pieces of equipment
12. Displaying posters and notices in areas other than the designated areas
13. Play the ball (except in designated areas, such as sports halls, playgrounds, sports fields, etc.)
14. Playing ball (except in designated areas such as sports halls or playgrounds)
15. Disposing of waste (other than disposal using the designated waste containers)
16. Bringing private electrical appliances into the teaching rooms (except data processing equipment and cellphones / tablets)
17. Bringing portable private cooking, heating and warming devices on to the premises and using them on the premises (e. g. coffee machines, kettles, heaters, ...). (pursuant to Part B of the Site Fire Safety Rules Section 2 Fire Protection)

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18. Playing recordings / streaming content on (digital) audio devices out loud
19. Using furniture not designed for outdoor use outside

§ 9 SAFETY AND GENERAL ORDER

1. Regulations of the federal and state government

The regulations of the federal government and the state government must be observed. Deliberate or negligent non-compliance with these regulations constitutes an administrative offense.

2. Use in accordance with intended purpose

Buildings, equipment, devices and facilities must only be used in line with their intended purpose. All employees, students and visitors are obliged to help prevent damage of any kind, in particular due to fire, theft, burglary or damage to property. All technical equipment must be used in a due and proper manner.

3. Locking rooms

All Bildungscampus employees and authorized individuals are responsible for locking the office / seminar and event rooms, as well as for switching off the lights and closing the windows when they leave the rooms.

4. Immediate notification of damage

Any damage, faults, irregularities or other incidents must be reported to the bodies with the power to enforce the Site Rules pursuant to § 4 without delay.

5. Discharge of waste water

In accordance with the building permit, waste water is to be kept separate from rainwater on the entire campus premises. As the drainage channels and yard drains are connected to the rainwater drainage channel, waste water must not make its way into these channels. The sinks in the cleaning rooms, which are available in all of the buildings, must be used.

6. Parking

The road traffic law provisions, in particular the German Road Traffic Regulations (Straßenverkehrsordnung – StVO) apply on the entire campus premises, meaning that they must be observed by all road users. The speed limits for vehicles of any kind is 20 km / h on the entire campus premises, unless a different speed limit is shown on signs. Road users enter the Campus premises, the campus parking lots, the parking garages and the underground parking lots at their own risk. Vehicles parked in unauthorized areas can be towed away at the holder's expense. Two-wheeled vehicles parked in unauthorized areas can be removed and the costs charged to the holder. Vehicles can only be parked overnight or for prolonged periods in authorized individual cases (e. g. study trips lasting several days).

- Bildungscampus Mitte parking garage: Parking is only available to individuals with a special parking permit (building tenants).
- Bildungscampus Ost (Dammstrasse 1) parking lot + parking garage. Parking permits for Bildungscampus students using their CampusCard = parking ticket and using single-day parking tickets for short-term and day guests.
- Bildungscampus Mitte Parkhaus (Weipertstrasse 51), Bildungscampus Ost parking garage (E building, Bildungscampus Nord parking garage (P building): Parking permits for Bildungscampus employees using their CampusCard = parking ticket and using single-day parking tickets for short-term and day guests.

7. Driving in interior zones

Interior zones are signposted as pedestrian zones. The speed limit in these areas is walking pace as a general rule. Bicycles and (e)-scooters may be used. Motor vehicles are only permitted as an exception, and permission must be obtained in writing (by e-mail) in advance from Operations Management. The notification must include the reasons as to why permission to drive in these areas is being requested, the responsible contact, the transportation company commissioned,

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date, time. Permission to drive in these areas is to be granted to regular suppliers, e. g. parcel services.

§ 10 PENALTIES IN THE EVENT OF BREACHES

1. Bodies with the power to enforce the Site Rules

The bodies with the power to enforce the Site Rules are authorized to issue orders in order to maintain safety and general order. In particular, they have the right to expel anyone causing a disturbance from the premises. Individuals who cause repeated disturbances or are responsible for gross breaches of the Site Rules can be banned from the premises for up to one year. Bans lasting more than one day can only be issued by the SCS management.

2. Criminal complaint

All bodies with the power to enforce the Site Rules have the right to file a criminal complaint in the event of trespassing on the premises.

3. Police

Assistance from the police is to be requested in the event of problems enforcing instructions.

§ 11 SUPPLEMENTARY REGULATIONS FOR INDIVIDUAL BUILDINGS

The following supplementary regulations and rules governing use apply to individual buildings, parts of buildings and facilities.

1. Bildungscampus 15 (R building) Library (HHN & DHBW)

- Rules for library use
- Schedule of library fees
- Locker rules

2. Bildungscampus 4 & 5 (B, C building) DHBW

- Accident prevention regulations
- User regulations for IT hardware and software installation at Baden-Württemberg Cooperative State University (Duale Hochschule Baden-Württemberg – DHBW) in Heilbronn

3. Bildungscampus 1 (A building) FORUM and Bildungscampus 6 (H building) AULA

- Standard Terms and Conditions for Events, Venue Regulation

§ 12 LIABILITY

Any liability on the part of SCS or its employees for damage of any kind is limited to willful intent and gross negligence, insofar as is legally permissible. Among other things, no liability is assumed for the loss of property (e. g. laptops, items of clothing, bags, etc.) The statutory provisions shall otherwise apply.

This limitation of liability is acknowledged as binding upon entering the Campus premises.

§ 13 ENTRY INTO FORCE - REVISIONS

These Site Rules enter into force on September 1, 2024. SCS is responsible for updating the Site Rules in the event of operational or structural changes.

HEILBRONN, SEPTEMBER 1, 2024

Bildungscampus Operations Management Team
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